

# ADARSH SUBHASH TAYAL COLLEGE OF EDUCATION

HANSI (2020-21)

## **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

The Internal Quality Assurance Cell (IQAC) works to ensure quality in different activities related to academics and administration of the institution. In the emerging global scenario of competition –focused education and training, quality sustenance and quality enhancement in the institution has gained paramount importance. Various improvement strategies based on the feedback from the stakeholders like the students, parents, and community are strongly recommended by the IQAC to ensure quality in teaching and research programmes.

### **Composition of IQAC Updated in 2017:**

#### **Principal:**

Dr. Rajesh Chhabra

#### **Executive Member:**

Mr. Purushottam Dutt Tayal

#### **Local Society/Industrialist Member:**

Mr. Vijay Pannu

#### **Co-ordinator:**

DR Narender kumar

#### **Members of Teaching Staff:**

Dr Rakesh Kumari  
Ms. Manju  
Ms. Neelam

**Member of Non-Teaching Staff:**

Mr. Sandeep

**Minutes of the Meeting held on 18<sup>th</sup> Nov. 2020**

The members of the committee were:-

Dr. Rajesh Chhabra	-	Principal
Mr. Purushottam dutt tayal	-	Management
Mr Narender Kumar	-	Co-Ordinator
Dr. Rakesh Kumari	-	Member (Teaching)
Mrs. Rajbala	-	Member (Teaching)
Mr. Sandeep	-	Member (Non-Teaching)

The meeting was presided over by Dr. Rajesh Chhabra .

The following decisions were taken and to be implemented at the earliest.

- 1) The Committee will ensure to make maximum efforts to achieve the goals, objectives and the quality of education in the institution.

- 2) It will ensure to check the time-table as well as the annual schedule of various programmes concerning the academic and co-curricular and extra-curricular activities and its display on the-notice board regularly.
- 3) To check the functioning of various committees regarding the innovations.
- 4) To check smooth teaching practice/practices using various teaching aids and latest technology in practice school(s).
- 5) To ensure proper organization of extension lectures, seminars, conferences and workshops at all levels.
- 6) To collect the feed back from the students twice a year- before and after the teaching practice, house exams, once from the staff members of the practicing schools and the community (parents and the alumni).
- 7) To check the academic records of the students and suggest improvement to the concerned faculty members.
- 8) To formulate policies and programmes for the improvement of administrative set up in the college.

9) To promote the involvement of the faculty members in administrative functions.

10) To plan various strategies for the quality enhancement in the institution.

Dr. Rajesh Chhabra

Mr. Purushottam dutt tayal

Mr. Narender Kumar

Dr. Rakesh Kumari

Mrs. Rajbala

Mr. Sandeep

**ADARSH SUBHASH TAYAL COLLEGE OF  
EDUCATION  
HANSI (2020-21)**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the Meeting held on 15<sup>th</sup> July 2021**

The members of the committee were:-

Dr. Satender	-	Principal
Mr Purushtom Dass Tayal	-	Chairman
Dr Vijay Pannu	-	External Member
Dr. Narender Kumar	-	Coordinator
Dr Rakesh Kumari	-	Member (Teaching)
Mrs. Rajbala	-	Member (Teaching)
Mr Sandeep	-	Member ( Non- teaching)

The meeting was presided over by Dr. Satender.

The following decisions were taken and to be implemented at the earliest.

- 1) The Committee will ensure to make maximum efforts to achieve the goals, objectives and the quality of education in the institution.
- 2) It ensures to check the time-table as well as the annual schedule of various programmes concerning the

academic and co-curricular and extra-curricular activities and its display on the-notice board regularly.

3) Committee discussed the awareness among the students about the day to day co-curricular and extra-curricular activities.

4) Committee make sure that the functioning of various committees regarding the innovations is satisfactory.

5) It will ensure that the curriculum divided is taught and completed in time.

6) Committee check smooth teaching practice/practices using various teaching aids and latest technology in practice school(s).

7) Committee verify that the proper organization of extension lectures, seminars, conferences and workshops were organized smoothly in the academic year.

- 8) Make sure that the students abide by the rules and regulations of the institution.
- 9) Collect the feed back from the students twice a year, before and after the teaching practice, house exams and once from the staff members of the practicing schools and the community (parents and the alumni).
- 10) Suggest and improve the physical facilities provided by the management at the end of the academic session or whenever needed.
- 11) check the academic records of the students and suggest improvement to the concerned faculty members.

- 12) Formulate policies and programmes for the improvement of administrative set up in the college.
- 13) Suggestions are given to promote the involvement of the faculty members in administrative functions.
- 14) Plan various strategies for the quality enhancement in the institution.

Dr. Satender

Mr Purushtom Dass Tayal

Dr Vijay Pannu

Dr. Narender Kumar

Dr Rakesh Kumari

Mrs. Rajbala

Mr Sandeep